

Minutes of the 5th Meeting of the National Energy Efficiency and Conservation Authority (NEECA) Board

The 5th meeting of National Energy Efficiency and Conservation Authority (NEECA) Board was held on 10th December, 2021 at 03:00 P.M. in the Committee Room of Ministry of Energy (Power Division), at "A" Block, 2nd Floor, Pak Secretariat, Islamabad, under the Chairmanship of Mr. Ali Raza Bhutta, Secretary Power Division/ Chairman, NEECA Board. The list of participants is attached at (Annex-I).

2. Secretary, Power Division/Chairman Board welcomed the participants of the 5th meeting of NEECA Board and appreciated the members for their continued efforts for NEECA.
3. With the permission of the Chair, MD NEECA presented the performance evaluation for last two years, and the milestones achieved by NEECA since he joined the NEECA in November 2019.
 - He briefed about NEECA Strategic Plan 2020-23, NEECA Human Resource Structure and NEECA's HR Regulations as a part of institutional development. He informed the Board that NEECA HR recruitment for Phase-1 is near completion.
 - He informed the Board about the approved PC-I and PC-II worth Rs. 800 Million, where funding has not been allocated so far. The Chair directed to check the availability of PSDP allocations for Power Division with Joint Secretary- Development.
 - The funds worth of 4-Million Euro program focused on Energy Management Systems from GIZ and 12 Million Euro Energy Efficiency Program for Decarbonization of Textile Manufacture Sector under NAMA support project from WWF are mobilized. Further, the concept note is under preparation in collaboration with World Bank.
 - He gave an overview of the development of Minimum Energy Performance Standards for Fans, AC, Refrigerators, LEDs and Motors and informed the Board that labeling regime will be launched. NEECA has developed an android application for tracking of energy efficient products as well as the financial impact with regard to opting for energy efficient products.
 - He briefed that NEECA represented Ministry of Energy in NDC Revision Process for the formulation of Mitigation Working Group
 - Draft NEEC Policy 2022 has been presented to Chairman of the Board and consultation process has been initiated.
4. The Chairman appreciated the NEECA Management to institutionalize and operationalize the NEECA for energy efficiency and conservation gains at national level and directed to develop a detailed action plan regarding the MEPS and labelling implementation.

MD NEECA then initiated the agenda of the 5th Board Meeting with the permission of the Chair.


DR. SARDAR MOHAZZAM
Managing Director, NEECA
Ministry of Energy (Power Division)
Government of Pakistan
Islamabad

Item No.1: Confirmation of the Minutes of 4th Meeting of the NEECA Board held on 26th July 2021

It was apprised to the Board that the Minutes/Decisions of the 4th Board meeting were circulated to all the Members of the BOD, and no comments/inputs were received from the Members.

Decision:

The Board confirmed the Minutes/ Decisions of the 4th Board Meeting of NEECA.

Item No. 2 Status of Human Resource Recruitment of NEECA Executive Grades including Professional Grade Positions

i) Human Resource Recruitment of NEECA Executive Grades

It was informed to the Board Members that in light of the decisions taken in the 3rd Board Meetings, NEECA initiated the recruitment process of the NEG-1 positions under Phase-1, as per the approved NEECA's Service Regulations 2021. MD NEECA briefed the Board Members about the advertisement of the positions, shortlisting of the candidates, interviews conducted by the HR & Remuneration Committee of NEECA Board in Stage-1 as well as the Board's Selection Committee in Stage- 2.

2. MD NEECA informed the Board Members regarding the recommendations of the HR & R Committee for all DGs Positions. The Committee recommended a primary and an alternate candidate for the position of DG PPIP&R, DG Energy Information & Futuristic, and DG HR&SS. The Committee recommended to hire the services of head hunting firm for the position of DG Technical, DG Finance, DG Legal and Enforcement, Internal Auditor and Registrar where the provisions to hire head hunting firm already exist in Service Regulations 2021.

3. Owing to the extensive work related to the engagement with NEECA Board and its sub-committees, it was directed by the Chairman of the Board that a position should be created in the ongoing Phase-I hiring at NEECA to discharge the role and responsibilities as a secretary of the NEECA Board. The position shall ensure the smooth execution of NEECA Board's meetings as well as the meetings of its sub-committees as per the NEECA Act 2016. Further, the management should review BISP model in this regard.

4. MD NEECA explained that in order to expedite the recruitment process to meet the deadlines, initial negotiations have been completed with the recommended primary candidates. It was informed that salary negotiations with Mr. Farjeel Javed (recommended as a primary candidate for DG EI&F) have not been concluded yet as the candidate is asking for monthly remuneration in excess of 1 million PKR. However, the management wants to ensure symmetry in salary package for all the DGs approved by the Board. However, rest of the two candidates are willing to join as per the approved and negotiated package.

Decision:

- a) The Board directed to create a position in the ongoing Phase-I hiring at NEECA with roles and responsibilities involving the delivery of secretariat support to the NEECA Board and its Sub-Committees.
- b) The Board approved the appointment of the recommended candidates by the HR&R Committee. However, it was decided to issue the offer letter as per the NEECA's Salary

DR. SARDAR MOHAZZAM
 Managing Director, NEECA
 Ministry of Energy (Power Division)
 Government of Pakistan
 Islamabad

Package to all the primary recommended candidates. If the primary candidate is not willing to join on the offered terms, the same offer letter shall be issued to the alternate candidate. The list of recommended primary and alternate candidate is given as under:

Sr. No.	Designation	Name of the Recommended Candidate	Status of Recommendation (Primary or Alternate)
1	DG Human Resource and Support Services	Mr. Muhammad Fahad Khan	Primary
2		Mr. Muhammad Haroon Altaf	Alternate
3	DG Planning, Policy, Innovation and Research	Mr. Munir Ahmed	Primary
4		Dr. Umer Khalid	Alternate
5	DG Energy Information & Futuristic	Mr. Farjeel Javed	Primary
6		Mr. Muhammad Shaheen	Alternate

ii) Recruitment Process of NEECA for Professional Cadre Positions through M/s. Institute of Business Administration (IBA), Karachi on G to G Basis

It was apprised that an advertisement was published in the print media by NEECA and invited Expression of Interest (EOI) from interested Third Party Recruitment Firms. The firms were shortlisted according to the PPRA Rules and a certain evaluation criterion. Whereas, it was reiterated that the RFP documents were assessed by the committee on the technical grounds and concluded that the firms were well-versed with mass testing based on typical English Mathematics question banks but lack the specialized technical capacity, capability and knowledge base required for testing the NEECA Professional Grade Positions.

2. However, HR and Remuneration Committee recommended that the Institute of Business Administration (IBA) may be engaged for third party recruitment under the Government to-Government arrangements to complete the hiring process for NEECA Professional Grade Positions. In order to proceed further, NEECA has finalized the recruitment process for different positions through M/s Institute of Business Administration (IBA), Karachi on **G to G basis** and various modalities with IBA regarding payment mechanism of fee by the applicants against test/interview of the NEECA positions. It was informed to Board that recruitment process for NPG positions in Phase-I is expected to be completed by mid of the March 2022.

Decision:

The Board endorsed the recommendations of the HR&R Committee for hiring the services of IBA for the recruitment/testing of the Phase-I NPG positions.

Item No.3: Endorsement of Terms of Reference of Sub-Committees of NEECA Board

It was appraised to the Board Members that in 3rd Board meeting 05 sub-committees of the NEECA Board were re-constituted/constituted. It was directed to develop the Terms of Reference (ToRs) for each of the Sub-committee and should be submitted to the Board members in the next Board Meeting. However, the secretariat support will be provided by NEECA to draft these ToRs.

DR. SARDAR MOHAZZAM
 Managing Director, NEECA
 Ministry of Energy (Power Division)
 Government of Pakistan
 Islamabad

The ToRs were developed and submitted to each relevant Sub-committee for review and were subsequently recommended for the approval of the Board.

Decision:

- a) **The Board endorsed the ToRs of the Sub-committees of the NEECA Board.**
- b) **The Board directed the inclusion of Energy and Power Department, Government of Khyber Pakhtunkhwa as a member in the Technical Committee of the NEECA Board.**

Item No.4: Pakistan Energy Label Regulations for Fans, AC, Refrigerators, LEDs and Motors.

Energy Efficiency Standard & Labeling (EES&L) programs have been successfully implemented in many countries, bringing significant impacts in terms of availability of higher quality energy efficient products in the market and subsequent reduction in energy consumption. Through star rating regime referred as Pakistan Energy Label, the consumers will get an informed choice to buy most energy efficient products. The Draft Regulations were reviewed in two consecutive Technical Committee meetings held on 8th and 29th October, 2021.

- 2. However, it was highlighted by the Members of the Technical Committee that existing draft of regulations may need further review and it was suggested to discuss these regulations in the Technical Committee once again.
- 3. Chairman of the Board directed to obtain legal advice whether it should be rules or regulations. However, it was agreed that NEECA Act 2016 allows for both rules and regulations. Therefore, given the scope of labeling regime, it is necessary to clarify these issues.

Decision:

The Board directed to present these regulations in Technical Committee of the NEECA Board and the Board will decide, in its next meeting, based on the recommendations of the said committee for the Pakistan Energy Label Regulations for Fans, AC, Refrigerator, LEDs and Motors.

Item No. 5: NEECA Procurement Plan 2021-22

NEECA's office infrastructure is in dilapidated condition up to a level of a hazard with regard to safety and security of occupants due to lack of specific budget. NEECA has no vehicles to cater the official inter and intra city tasks, a single car is in the inventory of NEECA which is 10 years old and requires massive repair and maintenance. The purchase of office furniture, fixtures, machinery, and equipment, are also required. Similarly, to provide office space to these resources, the renovation and repairing of the office building such as installing the fire exits, elevator, HVAC and washrooms repair needs urgent actions.

- 2. The Chair directed to develop a comprehensive procurement plan for the next fiscal year for the approval of the Board by March 2022. Further, as NEECA building is in dire need for renovations and maintenance and required office equipment and furniture for the newly recruited staff, it is therefore, Board has no objection regarding the planned procurements for NEECA. Also, it was directed that NEECA management may request for Board Meeting if there is a need for any re-appropriation in the expenditure heads to meet the deadlines of this fiscal year.

DR. SARDAR MOHAZZAM
 Managing Director, NEECA
 Ministry of Energy (Power Division)
 Government of Pakistan
 Islamabad

3. The Chair, further, directed the management to convene next Board meeting at NEECA building where all the members can have a better understanding of the current office infrastructure.

4. Member Energy (Planning Commission) proposed that instead of owning transport fleet under the vehicle head, the transport service company should be hired on rental bases to cater the need of transportation of NEECA Staff. The Chairman also directed to explore the option of online riding companies such as Uber and Careem. However, the financials of this contract shall be reviewed next year to assess the cost benefit of this arrangement. The Board directed to purchase only 01 Official vehicle (1.5/1.6 CC) and 04 Motor cycles (100CC) from the proposed head of Vehicle Items.

Decision:

- a) The Board approved the procurement plan of Furniture & Fixture, Machinery & Equipment and Building Repair & Renovation.
- b) The Board directed that NEECA shall contract a transport services company as per PPRA rules for this fiscal year rather than operating its own transport fleet proposed under the head of Vehicle Items. However, the financials of this contract shall be reviewed next year to assess the cost benefit of this arrangement.
- c) The Board directed to purchase only 01 Official vehicle (1.5/1.6 CC) and 04 Motor cycles (100CC) from the proposed head of Vehicle Items.

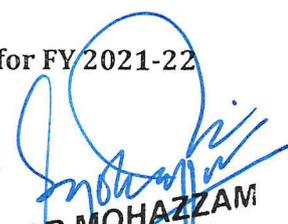
Item No. 6: Budget for Operational Expenses F.Y. 2021-22

It was informed to NEECA Board that 175 Million PKR, has been allocated under an Assignment Account/single line budget, to finance the operations of the Authority involving initiation and implementation of EE&C measures in the country. This is the first ever budget allocation to the NEECA since its inception in 2016. NEECA has bifurcated this budget allocation to finance major areas of authority's operations during FY 2021-22 which include the HR expenses under Phase1, Furniture and Fixtures, Machinery and Equipment, Vehicles, Repair and Maintenance of the NEECA Building, Office Operations and Utilities, Awareness, Advocacy and Outreach, and Short Term Technical Assistance (STTA)/Consultancy Services.

2. It was appraised that a significant portion i.e. Rs. 65.41 Million of the budget proposed for financing the Salaries of the Phase-1 Human Resource and Consultancy Services/SSTA, Rs. 8.97 Million of the budget proposed for Furniture & Fixtures, Machinery & Equipment is Rs. 17.05 Million, Vehicles Budget is Rs. 30.46 Million Office Operation/Miscellaneous Items is Rs.23.10 Million, and Rs.30 Million of the budget is being proposed for Building Repair and Renovation.

Decision:

- a) The Board approved the Budget of NEECA for FY 2021-22


DR. SARDAR MOHAZZAM
Managing Director, NEECA
Ministry of Energy (Power Division)
Government of Pakistan
Islamabad

No.F.1-(5)/Admin/2021/BOD/NEECA

GOVERNMENT OF PAKISTAN
MINISTRY OF ENERGY (POWER DIVISION)
NATIONAL ENERGY EFFICIENCY AND CONSERVATION AUTHORITY (NEECA)

<><><>

SUBJECT: DRAFT MINUTES OF THE 5TH MEETING OF THE NATIONAL ENERGY EFFICIENCY AND CONSERVATION AUTHORITY (NEECA) BOARD

7. The 5th meeting of the National Energy Efficiency & Conservation Authority (NEECA) Board was held on 10th December, 2021 at 03:00 P.M. in the Committee Room of Ministry of Energy (Power Division), at "A" Block, 2nd Floor, Pak Secretariat, Islamabad under the Chairmanship of Mr. Ali Raza Bhutta, Secretary Ministry of Energy (Power Division)/Chairman, NEECA Board.

8. 2. In anticipation, Draft minutes of the 5th meeting of NEECA Board held on 10-12-2021 have been attempted and are put up for approval. The minutes will be issued to all members of NEECA Board after the approval of the Chairman BOD/Secretary, Power Division.

Managing Director NEECA

(Mansoor-Ali) 16/12/2021
Administrative Officer, NEECA

9. 3. Submitted for approval, please.

Sr. JS (Entt)

Secretary Power

10. As amended.

Sr JS (Entt)

MD NEECA

11. Please prepare offer letter for approved DGs asap
Ado

Ado

17/12/21

21/12/2021

21/12/2021

GOVERNMENT OF PAKISTAN
MINISTRY OF ENERGY (POWER DIVISION)
NATIONAL ENERGY EFFICIENCY AND CONSERVATION AUTHORITY (NEECA)

<><><>

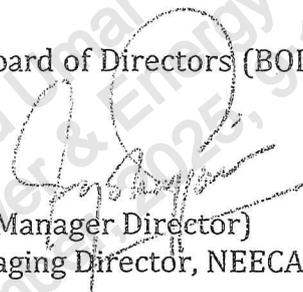
No.F.1-(4)/2021/Admin/BOD/NEECA

Islamabad, the 24th August, 2021

SUBJECT: MINUTES OF THE 4TH MEETING OF THE BOARD OF DIRECTORS (BOD) OF NATIONAL ENERGY EFFICIENCY AND CONSERVATION AUTHORITY (NEECA)

The 4th meeting of Board of Directors (BOD) of National Energy Efficiency and Conservation Authority (NEECA) was held on 26th July, 2021 in the Committee Room of Ministry of Energy (Power Division), A Block, Pak Secretariat, Islamabad, under the Chairmanship of Mr. Ali Raza Bhutta, Secretary, Ministry of Energy (Power Division)/Chairman, BOD of NEECA.

2. The approved minutes of the 4th meeting of the Board of Directors (BOD) of NEECA are attached herewith for information.

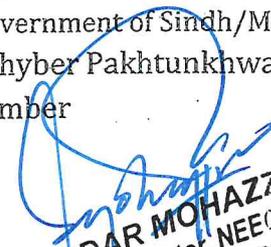

(Manager Director)
Managing Director, NEECA

Distribution:

1. Secretary, Power Division/Chairman BOD
2. Secretary, Ministry of Finance/Member
3. Secretary, Ministry of Planning, Development and Special Initiatives/Member
- ✓ 4. Secretary, Petroleum and Natural Resources/Member
5. Secretary, Ministry of Science and Technology/Member
6. Secretary, Ministry of Industries and Production/Member
7. Secretary, Ministry of Housing and Works/Member
8. Secretary, Ministry of Climate Change/Member
9. Chairman, Oil and Gas Regulatory Authority (OGRA)/Member
10. Chairman, National Electric Power Regulatory Authority (NEPRA)/Member
11. Managing Director, PEECA, Government of Punjab/Member
12. Director, Power Development, Energy Department, Government of Sindh/Member
13. CEO, PEDO, Energy Department, Government of Khyber Pakhtunkhwa/Member
14. Secretary Energy, Government of Balochistan/Member
15. Chairman, FPCCI, Islamabad/Member
16. Managing Director, NEECA/Member-Secretary

C.C:

- i) PSO to Secretary, Power Division
- ii) File


DR. SARDAR MOHAZZ
Managing Director, NEECA
Ministry of Energy (Power Division)
Government of Pakistan
Islamabad

**Minutes of the 4th Meeting of the Board of Directors (BoD) of
National Energy Efficiency and Conservation Authority
(NEECA)**

The 4th Meeting of the Board of Directors (BoD) of National Energy Efficiency and Conservation Authority (NEECA) was held on 26th July 2021 at 1430Hrs in the Committee Room of Ministry of Energy (Power Division), 'A' Block Pak Secretariat Islamabad. Mr. Ali Raza Bhutta, Secretary Ministry of Energy (Power Division)/Chairman BoD of NEECA chaired the meeting. The list of participants is placed at Annex-I.

2. Secretary, Ministry of Energy (Power Division)/Chairman BoD welcomed the participants of the 3rd meeting of NEECA BoD and appreciated the members for their continued efforts during formative phase of NEECA.

3. The Chairman of the BoD adapted the agenda of the NEECA BoD on the request of the MD NEECA (Secretary of the NEECA BoD) in a manner that NEECA's administrative matters were taken up before the operational matters. In addition to the agenda items of the NEECA 4th BoD Meeting, NEECA HR recruitment, energy conservation building codes and energy audit of the captive power plants were also taken up with the permission of the Chair.

Item No.1: Confirmation of the Minutes/Decisions of 3rd Meeting of the NEECA Board held on 2nd April, 2021

It was apprised to the Board that the Minutes/Decisions of the 3rd BoD meeting were circulated to all the Members of the BOD, and no comments/inputs were received from the Members.

Decision:

The BoD confirmed the Minutes/ Decisions of the 3rd BOD Meeting of NEECA.

NEECA's Administrative Matters

Item No. 02: Legal Vetting of Approved NEECA's Service Regulations 2021

It was appraised to the BoD Member that in light of the decision of the NEECA 3rd BoD Meeting, NEECA's Service Regulations 2021 were shared for legal vetting with OGRA and at the same time NEECA hired the services of Legal Counsel. The BoD members were informed about the changes made in NEECA's Service Regulations 2021. It was also appraised to NEECA BoD Members that NEECA is an autonomous body, hence there is no need for legal vetting of Service Regulations 2021 from Ministry of Law and Justice.

DR. SARDAR MOHAZZA
Managing Director, NEECA
Ministry of Energy (Power Division)
Government of Pakistan
Islamabad

It was informed by MD NEECA that a selection committee has been proposed for interviews of the NEG-1 & 2 in NEECA's Service Regulations 2021. It was further briefed to the BoD Members that NEG-1 & 2 would be hired through two stage interviews process. An initial interview of the shortlisted candidate would be conducted by NEECA's HR Committee headed by Chairman HR Committee (Member Energy, Ministry of Planning, Development and Special Initiatives-MoPD&SI) and 2nd interview would be conducted by selection committee as mentioned in NEECA's Service Regulation 2021, headed by the Chairmen of the NEECA BoD. It was suggested by Member Energy, MoPD&SI to include the Chairman of the NEECA's HR Committee in Final Selection Committee for NEG-1&2.

Decisions:

- i) **The BoD has confirmed the legal vetting of the already Approved NEECA's Service Regulation 2021.**
- ii) **The Chairman of the NEECA BoD directed to amend the selection committee by incorporating Chairman of the NEECA HR Committee as Chairman of the Selection Committee for NEG-1&2 (Director General & Executive Director) in appendix-9 of the NEECA's Service Regulations 2021.**

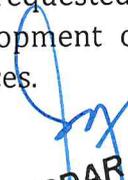
NEECA's Operational Matters

Item No. 3: Energy Standards and Labeling Regime for Electrical/Gas Appliances

It was appraised by MD NEECA that Minimum Energy Performance Standards (MEPS) for Fans, LED Lights and Motors have been endorsed and adopted by PSQCA. The MEPS for Air Conditioners and Refrigerators have been developed and consultation with PSQCA is going on for the endorsement. At present, voluntary regime for Fans is being executed and more 500,000 NEECA's Labelled Fans have been purchased by consumers all over Pakistan which is less than 1% of the total manufacturing in the country. He informed the BoD Members that it is necessary to include the NEECA's labelled products in MRS list by all the provinces to move forward for mandatory labelling regime. It was informed by MD PEECA that Fans have been included in MRS list in Punjab Province.

MD NEECA briefed the BoD members about the future plans regarding the mandatory labelling regime (star rating) as well as phasing out strategy for inefficient products from the market. He further appraised the BoD Members about the strategy to discourage the import of inefficient products and export of NEECA's labelled efficient products from international markets. He further updated the BoD Members about the consultation process with manufacturing associations about the NEECA's plans for labeling regime. It was also informed to the BoD members that the technical and legal matters regarding the labelling of products are also under consideration in discussion with PSQCA.

MD NEECA requested the BoD to approve the issuance of advisory by all provinces to include the Fans in MRS list of each Province and also requested to grant permission under the section 4(3) of the NEECA Act 2016 for the Development of Pakistan's Energy Labelling Scheme/Regulations for all the electric and gas appliances.


DR. SARDAR MOHAZZAM
Managing Director, NEECA
Ministry of Energy (Power Division)
Government of Pakistan
Islamabad

Decisions:

- i) The BoD confirmed the Notifications/Advisory to be issued by Provincial Designated Agencies for procurement of labeled appliances and inclusion of labeled products (Fans-AC/DC) in MRS list of respective Provincial Finance
- ii) The BoD has endorsed the MEPs for Air Refrigerators and Air Conditioners.
- iii) The BoD has deferred the matter of Pakistan Energy Label Schemes/Regulations for Electrical & Gas Appliances till next BoD meeting and asked the NEECA Management to come up with mandatory documentation for Pakistan Energy Label Schemes/Regulations for approval from the BoD.

Item No. 4: National Certification Scheme for Energy Auditors/Managers

MD NEECA briefed the BoD members that in light of the section 7 sub clause X of the NEECA Act 2016, National Certification Scheme for Energy Auditors/Managers has been prepared with the technical assistance from the UNEP Climate Technology Center & Network (CTCN). It was informed to BoD members that National Certification Scheme for Energy Auditors and Managers have been developed through a detailed consultation process by the international consultants.

It was discussed to include the guidelines as appendices in the regulations to avoid any legal discrepancies particularly related fees for energy auditor and managers course/training. MD NEECA requested the BoD to approve the following aspects of the National Certification Scheme for Energy Auditors and Managers;

- Guidelines on eligibility (basic qualifications) for the energy auditors and managers
- Guidelines on fees, manner and frequency of accreditation for Energy Auditors(EA)/Energy Managers(EM)
- Syllabus for conduct of examinations
- Course material and guide books
- Guidelines for appointment of evaluators and professionals for assessment of EA/EM examinations
- Regulations on appointment of Energy Managers by Designated Consumers
- Regulations on frequency, manner, conduct and reporting of energy audits by Designated Consumers
- Regulation on accreditation and review of Energy Audit firms
- Enlistment of successful candidates of Training of Trainers Program

Decisions:

The BoD postponed the agenda item for next BoD meeting, subject to a comprehensive presentation by MD NEECA on these regulations from the process of formulation of these regulations to intended outcomes step by step.

Item No. 5: Provincial Designated Agencies

A) Notification of Provincial Designated Agencies

MD NEECA briefed the BoD Members as per the Section 13(7) of the NEECA Act 2016 for the establishment of designated agencies. The said section of the NEECA Act 2016 goes on: "The Provincial Governments shall nominate a specific department under its control to coordinate with the Authority and facilitate implementation of the provisions of this Act within its jurisdiction. The

DR. SARDAR MOHAZZAM
Managing Director, NEECA
Ministry of Energy (Power Division)
Government of Pakistan
Islamabad

Authority upon receiving the nomination from Provincial Government, may declare the nominated department as the designated agency. The designated agency may appoint as many inspecting officers as may be necessary for the purpose of ensuring compliance of this Act".

It was further informed to NEECA BoD that designated agencies are supposed to serve a general purpose of coordination with the Authority and facilitation and implementation of the provisions of the Act within the territorial jurisdiction of the nominating Provincial Government.

Decisions:

The BoD has notified the nominated agencies from all the Provinces as NEECA's Designated Agencies.

B) Concurrence of the NEECA Board for the Establishment of PEECA

It was informed to BoD Members that in the 2nd NEECA BOD meeting, the Board endorsed the proposal of operationalizing the Provincial Energy Efficiency Agencies and the matter of for notification of PEECA as designated agency was deferred till the fulfillment of the legal requirements of NEECA. However, the Energy Department, Government of the Punjab has sent a proposal for enactment of an act for establishment of PEECA. In light of section 13 (6) of NEECA Act, NEECA's Legal Counsel clarified that the Act empowers Provincial Government either to adopt or make Rules for carrying out the provision of the NEECA Act. The BoD Members agreed to give concurrence to the Nominated Agency of the Punjab Government.

Decisions:

BoD has given its concurrence to the Nominated Agency of the Punjab Government as its designated agency.

The following items were also discussed with the Permission of the Chair:

1. Preparation of Action Plan/ Framework for FY 2021-22:

Given the NEECA's Mandate and availability of resources, it was directed to NEECA's Management to develop a roadmap/ action plan to set priorities for the NEECA as an Authority. The Chair suggested to develop work plan as it will help to gauge the progress as well as help to priorities the action given the resource constraints.

Decision:

The BoD directed to NEECA management to prepare a roadmap/framework for the Fiscal Year 2021-22

2. NEECA's HR Recruitment

The Chair admitted the unavailability of human resource for NEECA to handle technical affairs of the Authority. The Chair further added that as per the commitment budget for the first phase of hiring of NEECA HR has been provided. It is therefore, NEECA Management needs to expedite the HR recruitment process. In this reference, MD NEECA briefed the BoD about the

DR. SARDAR MOHAZZAM
Managing Director, NEECA
Ministry of Energy (Power Division)
Government of Pakistan
Islamabad

hiring process and informed the BoD that HR Committee meeting has been conducted on 29th June 2021. The findings of the HR Committee will be shared with BoD in next BoD meeting.

Decision:

MD NEECA would inform the BoD about the recruitment of HR for NEECA in next BoD Meeting

3. Energy Conservation Building Codes

MD PEECA (Member of the NEECA BoD) requested the Chair for the approval of NEECA BoD regarding amendments in Energy Conservation Building Codes (ECBC) under Section 13 (1) of the NEECA Act 2016. He informed the BoD that PEECA is planning to implement these Codes for large buildings to residential/domestic level. But, as per requirement of the NEECA Act 2016, we need approval from NEECA BoD to execute at Provincial level.

In response to the MD PEECA, the Chair asked MD NEECA to respond to it. MD NEECA informed the BoD that we acknowledge the amendments made by PEECA. However, there is need to clarify that ECBC are the part of Building Codes of Pakistan for which the custodian is Pakistan Engineering Council (PEC). Hence, NEECA in coordination with PEC is reviewing ECBC for the last six months. Once the review/consultation process is completed, we will be in position to give concurrence to the PEECA.

Decision:

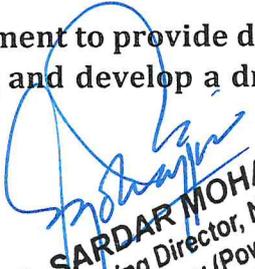
BoD directed NEECA Management to bring the ECBC as an agenda item in next BoD meeting.

4. Energy Audit of Captive Power Plants

On the request of representative from Petroleum Division, MD NEECA updated the BoD members regarding the energy audit of the co-gen based captive power plants. MD NEECA informed the BoD members that the procurement process has been completed and NEECA is ready to award the assessment of co-gen to selected companies. However, the payments modalities with the Co-gen based captives need to be finalized. Also, some of the litigation issues are in process.

Decision

The Chairman of the NEECA Board directed NEECA Management to provide detailed status of the Energy Audit of the Captive Power Plants in writing and develop a draft summary report to present in next week CCOE meeting.


DR. SARDAR MOHAZZAM
Managing Director, NEECA
Ministry of Energy (Power Division)
Government of Pakistan
Islamabad